



## ADDITIONS OR MODIFICATIONS TO AN EXISTING CAMPGROUND

Issued under authority of Part 125 of 1978 PA 368, as amended.

Michigan's Public Health Code, 1978 PA 368, as amended, (the Act) and the administrative [rules](#) adopted pursuant to the Act establish the requirements for building and operating a campground. Prior to adding or modifying an existing campground, a construction permit or approval from the Michigan Department of Environmental Quality (MDEQ) is required.

The developer should contact the [local health department](#) in the county that the campground is to be located and the MDEQ to arrange a meeting at the site. A site evaluation will be conducted to determine if there are any limitations that would prevent the new addition or modification from occurring. If there are no limitations that would prevent the new additions or modifications from occurring, then a construction permit must be secured from the MDEQ prior to commencing the work. A proposal would have to be submitted that meets the requirements outlined in the administrative rules for campgrounds. The following documents will have to be submitted to the MDEQ and the local health department for review:

1. A completed [Application for a Campground Construction Permit](#) along with the applicable fee made payable to the STATE OF MICHIGAN and three sets of plans and specifications to the MDEQ.
2. A copy of the construction permit application and one set of plans and specifications to the local health department.

The MDEQ will review the proposal along with any comments provided by the local health department. The applicant should allow an average of 4 weeks for the MDEQ to complete the review of the proposal that is submitted. The developer will then be issued a campground construction permit or advised in writing of the aspects of the proposal that do not comply, as appropriate.

Once construction is completed, a pre-licensing inspection by the MDEQ and the local health department must be completed. The following documents must be submitted to the MDEQ prior to the pre-licensing inspection:

1. A completed [Application for Annual Campground License](#) along with the applicable fee made payable to the STATE OF MICHIGAN.
2. An affidavit signed by the owner and/or engineer, where applicable, indicating the work completed was in accordance with the approved plans and construction permit.
3. Copies of the final approvals from the plumbing and electrical inspectors having jurisdiction, where applicable.
4. A copy of the safe bacteriological sample results from the water supply system.

The developer must contact the MDEQ to arrange for a pre-licensing inspection of the new construction, once all of the documents have been received. If construction was completed in accordance with the approved plans and permit, the MDEQ will issue a campground license. IT IS UNLAWFUL TO OCCUPY CAMPGROUND SITES WITHOUT FIRST OBTAINING A LICENSE FROM THE MDEQ.

Additional information regarding construction and licensing of campgrounds in the state of Michigan can be obtained on the internet at [www.michigan.gov/deqwb](http://www.michigan.gov/deqwb) or contact the MDEQ at the following offices:

Michigan Department of Environmental Quality  
Drinking Water & Environmental Health Section  
Water Bureau  
525 West Allegan Street, P.O. Box 30273  
Lansing, Michigan 48909-7773  
517-241-1340

Michigan Department of Environmental Quality  
Upper Peninsula District  
Field Operations Section – Water Bureau  
420 5<sup>th</sup> Street  
Gwinn, Michigan 49841  
906-346-8300

NOTE: The local health departments are entitled to and may collect additional fees for services provided, such as inspections. Contact your local health department for their fee information. Do not send the local health department fee to the MDEQ.